

**FAMILY & FAMILY GROUP LICENSE  
POTENTIAL QUESTIONS**

<b>/</b>	<b>#</b>	<b>R430-90-</b>	<b>KEY WORDS</b>	<b>NOTES</b>
<b><i>CHILDREN'S INDOOR AREA - POTENTIAL QUESTIONS THAT MAY BE ASKED</i></b>				
	10	5(3)(b)	How often do you check on sleeping children?	
	10	9(1)(a)	Which of your own children are included in ratios?	
	7	14(5)	How often do you clean and sanitize equipment and toys?	
	7	14(5)(a)	Are your stuffed animals machine washable? How often are they washed?	
	7	14(5)(b)	How often are infant toys cleaned and sanitized?	
<b><i>DIAPERING AREA -POTENTIAL QUESTIONS THAT MAY BE ASKED</i></b>				
	7	14(2)(a)	How often do you sanitize the diapering surface?	
	5	14(2)(c)	How often do you clean and disinfect the inside of the diaper container?	
<b><i>SLEEP AREA - POTENTIAL QUESTIONS THAT MAY BE ASKED</i></b>				
	10	15(15)	Where do infants sleep? How do you lay an infant down to sleep?	
	7	17(5)	How often do you clean and sanitize children's sleeping equipment?	
<b><i>BATHROOM - POTENTIAL QUESTION THAT MAY BE ASKED</i></b>				
	7	14(7)	If individually labeled cloth towels are used, how often are they washed?	
<b><i>FIRST AID KIT AND BODILY FLUIDS CLEAN-UP KIT - POTENTIAL QUESTION THAT MAY BE ASKED</i></b>				
	3	14(1)(b)	Where is the bodily fluids clean-up kit? When and how do you use the kit?	
	7	19(2)(c)	baby food refrigerated after opening, marked with date and time of opening	

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<b><i>KITCHEN - POTENTIAL QUESTIONS THAT MAY BE ASKED</i></b>				
	7	19(4)	On what do you serve children's food?	
	5	19(2)(c)	How long do you keep baby food that has been opened and not consumed?	
	3	19(2)(a)	Do parents bring in food for all of the children? Is this food home-made or commercially prepared?	
	3	19(2)(d)	How long do you keep formula and breast milk after a feeding or initiating a feeding?	
<b><i>TELEPHONE - POTENTIAL QUESTION THAT MAY BE ASKED</i></b>				
	5	16(5)	How do you keep Licensing informed of your current phone number?	
<b><i>MEDICATION - POTENTIAL QUESTIONS THAT MAY BE ASKED</i></b>				
	10	10(6)(e)	What would you do in the event of an adverse reaction to a medication or an error in a medication's administration?	
	7	10(6)(a)	Who is designated to administer medication?	
	7	10(6)(a)(i)	Does that designated person: -check labels for the child's name?	
	7	10(6)(a)(ii)	-read directions concerning doses, frequency, expiration date, and administration guidelines?	
	7	10(6)(a)(iii)	-properly document administration of medications?	
<b><i>ANIMALS - POTENTIAL QUESTIONS THAT MAY BE ASKED</i></b>				
	7	18(2)	Who is responsible for the cleaning of animals, cages, pens or equipment? Where does this cleaning take place?	
	7	18(3)	How are parents informed of animals in your home?	
	7	18(4)	How do children interact with reptiles?	
<b><i>OUTSIDE AREA - POTENTIAL QUESTION THAT MAY BE ASKED</i></b>				
	7	12(3)(b)	How do ensure that children have access to drinking water?	

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<b><i>VEHICLE - POTENTIAL QUESTIONS THAT MAY BE ASKED</i></b>				
	10	13(3)	Is smoking allowed while transporting children?	
	10	13(5)	If you must leave the vehicle, what do you do?	
	5	13(2)(d)	Are doors locked or unlocked during transport?	
<b><i>CARE GIVER REQUIREMENTS AND TRAINING - POTENTIAL QUESTIONS THAT MAY BE ASKED IF FURTHER CLARIFICATION IS NEEDED</i></b>				
	10	430-6-5(3)	Did you submit BCIs for any one in the home who is 18 or older?	
	10	6(3)	Do care givers left alone with children have current First Aid and CPR?	
	7	6(1)	Have care givers who have direct contact with children completed orientation training including:	
	7	6(1)(a)	-procedures for health and safety & handling emergencies & accidents?	
	7	6(1)(b)	-job responsibilities?	
	7	6(1)(c)	-discipline procedures?	
	7	6(1)(d)	-reporting abuse, neglect?	
	7	6(1)(e)	-releasing children?	
	7	6(4)	Does annual training for all care givers include:	
	7	6(4)(a)	-hand washing/sanitation?	
	7	6(4)(b)	-good nutrition?	
	7	6(4)(c)	-administration of medications?	
	7	6(4)(d)	-exclusion for illness?	
	7	6(4)(e)	-accident prevention?	
	7	6(4)(f)	-positive guidance?	
	7	6(4)(g)	-child development?	
	7	6(4)(h)	-age appropriate activities?	
	7	6(5)	If infants or toddlers are in care, does the annual training include:	

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	7	6(5)(a)	-preventing Shaken Baby?	
	7	6(5)(b)	-coping with crying babies?	
	7	6(5)(c)	-preventing SIDS?	
	5	19(3)	Does everyone who handles food have a current food handler's permit?	
	3	6(8)	Have all care givers received a TB screening?	
<b>POTENTIAL QUESTIONS THAT MAY BE ASKED</b>				
	10	7(2)(3)	What discipline methods do you use?	
	10	11(1)	What is your practice when someone unknown to you arrives to pick up a child?	
	10	11(5)	What do you do if there is a serious injury that requires immediate hospital treatment?	
	10	12(5)	If you take children swimming, do you stay at the pool with them?	
	7	5(2)	Do you have policies and procedures to ensure the health and safety of the children in care?	
	7	5(4)	Are children in care allowed to go to a neighbor's home or other off-site activities? If yes, how do you obtain parental permission and how do you ensure the child's whereabouts and supervision?	
	7	14(6)	When and how do you wash your hands and the children's hands?	
	7	19(7)	How do you feed an infant who can not yet sit up and hold his own bottle?	
	5	5(5)	What is the minimum age for your substitute care givers?	
	5	6(2)	What are your minimum care givers qualifications?	
	5	10(2)	What is your practice when a child becomes ill while in your care?	
	5	10(3)	How do you handle communicable illnesses?	

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	5	11(2)	Is your home accessible and open to parents of children in care?	
	5	11(6)	How do you notify Licensing if you need to activate emergency treatment providers? if you have a fatality? if a child in care requires hospitalization?	
	5	12(6)	What is the longest time you can confine an awake infant in a piece of equipment?	
	5	12(4)	How do you obtain parental permission for off-site activities?	
	5	14(3)	How do you handle clothing that becomes soiled by fecal material or urine?	
	5	14(4)	How do you ensure that personal hygiene items are not shared?	
	5	16(2)	What is your emergency plan for a missing child or a death or a serious injury to a child?	
	5	19(6)	Are any children on special diets, formula, breast milk, or food supplements? How do you handle this?	
	1	7(1)	Do you have rules of conduct for children and parents?	